



DEMOLITION PERMIT PLAN SUBMITTAL REQUIREMENTS

MINIMUM PLAN SUBMITTAL REQUIREMENTS WHERE THE COMPLETE REMOVAL OF THE STRUCTURE IS INTENDED

APPLICABLE CODES:

2012 International Building Code, Section 105.1 - Multi-family and Commercial Structures
2012 International Residential Code, Section R105.1 - One- and two-Family Dwelling Structures

SUBMITTAL REQUIREMENTS:

The plan must be drawn neatly to scale and sufficiently detailed to indicate the nature of the work proposed by showing the applicable items listed below. Suggested scale for the site plan, which may be adjusted in scale to the size of the property and the project, should not be less than 1 inch = 30 feet.

THE FOLLOWING INFORMATION MUST BE SUBMITTED FOR YOUR PLANS TO BE CONSIDERED AS COMPLETE. THE INFORMATION MUST BE PROVIDED IN ORDER TO PROCESS YOUR PLANS IN A TIMELY AND CONSISTENT MANNER. INCOMPLETE SUBMITTALS WILL BE RETURNED TO THE APPLICANT UN-REVIEWED.

PROVIDE FOUR (4) COPIES OF A DETAILED SITE PLAN

1. Is the structure listed on the National Register of Historic Places or located in a historic district? (Separate application process required - City Code, Title 3, Chapter 15).
2. **SITE PLAN** - The following information must be provided on the site plan.
 - * Property owner name, address and phone number.
 - * Subject property address.
 - * All property dimensions, total lot square foot area.
 - * Names and locations of adjacent streets and North arrow.
 - * Indicate location of gas, electric, telephone and cable services. Contact One-Call Locate at 811.
 - * Any Site encumbrances – access, drainage and utility easements, encroachments or covenants.
 - * Location to nearest fire hydrant – show or provide distance reference in feet.
 - * Storm water drainage mitigation during demolition activities.
 - * Erosion control plan.
 - * Water and sewer service lines and sizes.
 - * Will water and/or sewer be used for future development? If not, utilities must be abandoned at the main.
 - * Will street or sidewalk closure be required?
(Separate Public Works Dept. application required).

Site plan information will be reviewed by various City Divisions to ensure compliance with City Code and City Engineering Standards requirements including City Code, Title 3, Chapter 15, "Review Process for Demolition of Historic Buildings"

NOTICE: Notify the Montana Department of Environmental Quality (DEQ) of all demolitions that impacts asbestos containing material at www.asbestos.mt.gov or 406- 444-5300. See attached.